



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		MAHATMA GANDHI DEGREE COLLEGE, BHUKTA
Name of the head of the Institution		MRS KALPANA MISHRA
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06646268946
Mobile no.		9937988205
Registered Email		mishrakalpana071@gmail.com
Alternate Email		mgdc.bhukta@gmail.com
Address		AT/PO-BHUKTA
City/Town		BARGARH
State/UT		Orissa
Pincode		768045
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. DAYANIDHI SA
Phone no/Alternate Phone no.	06646213558
Mobile no.	9178281452
Registered Email	drdayanidhi77@gmail.com
Alternate Email	haripanda.iphl@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://mgdcbhukta.com/media/attachments/2021/11/05/aqar-2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://mgdcbhukta.com/media/attachments/2021/11/05/academic-calender-for-the-year-2019-20.docx

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.07	2017	30-Oct-2017	30-Oct-2022

6. Date of Establishment of IQAC

29-Mar-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
TEACHER EVALUATION PROGRAMME	10-Mar-2020 1	495

SPOKEN ENGLISH COURSE	13-Feb-2020 30	167
ACTIVE CITIZENSHIP PROGRAMME	28-Jan-2020 1	364
BLOOD DONATION CAMP	20-Jan-2020 1	112
NEW WEB PORTAL	22-Aug-2019 1	13
INTERACTION PROGRAMME	15-Jul-2019 1	23
SELF DEFENCE PROGRAMME GIRLS	22-Oct-2019 6	260

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MGDC BHUKTA	UCTURE DEVELOPMENT	STATE GOVT	2019 365	1400000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Creation of 3 WhatsApp Groups for HODs, Faculty Members (Sanctioned) and Faculty Members (Guest Faculty) and providing institutional emails to all faculty members and institutional heads as means of paperless communication

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Provision of high speed internet to every academic department	Target completed
Provision of uniform display boards for departments	Target completed
Up-gradation of college website	New website (www.mgdcbhukta.com) launched
AQAR compilation process to be completed by 2018 year end with the assistance of AQAR Preparation Sub-committees and sent to NAAC	Target completed
Outsourcing of Student Feedback	Target completed
Ensuring a junk food free canteen	Target completed
Ensuring a plastic free campus	Target completed
Society registration for college alumni association (MGDCAA)	Target completed
Medical check-up campus after admission	Target completed
Inclusion of maximum students in various in-house bodies	Student members included in EIGHTEEN additional in-house committees/ cells/ bodies, in addition to the existing 4 committees/ cells/ bodies

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
GOVERNING BODY	29-Mar-2014

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

25-Sep-2017

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission	02-Mar-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The subjective aspects in the various departments are delivered through a planned mechanism with the aid of various tools and processes. A claroutine is prepared before the beginning of every academic session by a Routine Committee, which is entrusted with the task of allocation of appropriate classrooms for various subjects. Every department is required to maintain a LESSON PLAN CUM RECORD OF CLASSES which has replaced the earlier DAILY CLASS MONITORING DIARY, which is an authentic record of all the classes taken by the faculty members. The fundamental characteristic of this arrangement is that, there are separate registers for every paper/ course and at the completion of the syllabus, onethird of the students are required to certify that the syllabus of the respective paper has been entirely covered by the respective teachers. In addition, A HOD DIARY is being introduced from the 2019-20 session, wherein the heads of different academic departments are required to keep record of the day to day departmental affairs. Practical classes are being held as per allotted schedule in the class routine, but for final year students, practical classes of the major course subjects are held in the department outside the fixed schedules, if necessity arises, since these batches of students do not have to attend general course classes in other departments and hence remain for the whole day in their major course department. Departmental Advisory Committee meetings are convened by the Heads of Departments at regular intervals for taking making assessments of syllabus completion status by the individual faculty members, as well as for planning for other academic activities like holding of student seminars, field works, class tests, allotment of assignments, etc. In subjects where field works/ institutional visits are mandatory and part of the syllabus, the heads of departments either allocates the field-in-charges for any upcoming field work or it comes as a voluntary agreement on the part of the teachers. The field-in-charges makes arrangement for planning the journey schedule and takes care of all logistic requirements that might arise in connection with the field works viz. planning of the schedule, purchase of tickets, arrangement of stays, arrangement for local transportation, tie-ups with other institutional heads (in case of institutional visits), and finally assisting the students in the preparation of the field reports. The field reports are normally returned to the students as there is shortage of storage space in the departments, but one or two exceptional reports are retained back in the respective departments. In departments like Geology, the home assignments submitted by the students are being stocked in the department, which forms a good source of reference material to the students. Students are also made to deliver seminars on topics allotted in their respective syllabus in some departments, mainly through powerpoint mode. The internal assessment marks of the students are allotted variously on the basis of different parameters like class attendance, student seminars, home assignments, proctorial classes etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	EDUCATION	78
BA	HINDI	105
BA	HISTORY	95
BA	ODIA	65
BA	POLITICAL SCIENCE	60
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback was obtained from various stakeholders like teachers, students and guardian during the current assessment year. As regards to the Students Feedback, it was executed in the offline mode on a single day in the entire departments. The data sheets generated, was handed over to an external agency for data analyses and the feedback report provided in two sections. Faculty members of every department and other stakeholders like library and office staff were provided the feedback scores individually by the Principal in a standard format designed by IQAC. In a second phase, feedback of the guardians was taken from every department in the offline mode. The opinions and suggestions advocated by the guardians were studied by the IQAC and a list of grievances prepared. The issues raised were discussed in the IQAC Core Committee meetings for seeking possible remedial measures. Some issues like change of contract for canteen and change of administrative procedures were sent to the Governing Body for appropriate approval. The IQAC has requested the principal on different occasions to redress various pertinent grievances raised during the stakeholder feedback process. As a fall out of the feedback, it was decided to constitute a Guardians' Forum in the college, with a view to involve the guardians in the overall qualitative improvement of the institutional ambience. This forum along with the forum of retired teachers/ principals of the college and the alumni association has been brought into a common/joint platform for their empowered involvement in the redress of certain grievances. Moreover, members of these stakeholder groups are also involved with IQAC for their say in the decisionmaking process. Apart from the formal feedback system as envisaged and prescribed, the administration also takes heed of nonformal feedback from the various stakeholders blended with individual jurisprudence on the part of the principal (as the administrative head) and the Governing Body for planning and executing various developmental works in the institution for its overall development. Informal interaction with the various stakeholders on different occasions has also led to the formation of ideas and opinions regarding developmental aspects of the institution. The parentteacher meetings held at various departments has served to elicit opinions from the guardians on various developmental aspects of the institution. The institution has a close bonding with the nearby Ambabhona locality (where the college is situated). The local people frequent the campus for a variety of reasons and informal interaction with different individuals of the institutional locality has become more of a routine affair. Several ideas on important Developmental aspects have crystallized in that way also.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	EDUCATION	40	55	37
BA	HINDI	40	57	39
BA	HISTORY	40	48	35
BA	ODIA	40	65	40
BA	POL SC	32	50	29

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	15	0	15	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
15	4	1	1	4	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Formal mentoring system is yet to be implemented in all departments of the college. However, the faculty members maintain close rapport with the students and assist them in various aspects pertaining to their career and personal issues. The field works that are carried on in some of the departments is a good opportunity for the students and the faculty members for developing good personal bonds as good period of time is spent together during travelling and overnight stays in outstation places. The close bonding between the teachers and the taught also gets developed through a variety of cocurricular and extracurricular activities in different departments, e.g. departmental functions (freshmen social and farewell functions), publication of wall magazines, annual magazine named 'SWAYAMSIDDHA' and activities of student societies, etc. This way, faculty members get to know about their personal traits and also the opportunity to perform the role as their informal mentors.. However, the Students' Counselling Cell has been entrusted with the task of devising a mechanism for effectively implementing the mentoring system in all the departments of the college within a designated time frame. Moreover, it has been also resolved through IQAC to introduce mentoring at the institutional level through professional assistance, and supported by the Students' Counselling Cell.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
598	15	1 : 40

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	15	0	1	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nil	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nill	POL SC	VI	19/03/2020	17/08/2020
Nill	ODIA	VI	19/03/2020	17/08/2020
Nill	HISTORY	VI	19/03/2020	17/08/2020
BA	HINDI	VI	19/03/2020	17/08/2020
BA	EDUCATION	VI	19/03/2020	17/08/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As the internal evaluation system for various courses and programmes is being done under the guidelines prescribed by the affiliating university, it is not possible to undertake massive reforms in the CIE system. Apart from the sessional examinations, some departments also adopt certain internal evaluation procedures like student seminars, class tests, home assignments, etc. It is ensured that the sessional examinations (as envisaged by the university as part of the CIE), are carried on smoothly and in a hasslefree manner. A designated committee is appointed by the Principal, which is responsible for preparing a subjectwise examination routine for the various academic departments. The departments normally holds the examinations as per this prescribed routine, but sometimes makes slight adjustments under unwarranted circumstances and as per convenience of the students. The faculty members of the individual departments after completing the tasks of question paper setting sends the hard and soft copies to the designated committee which takes the task of finalizing it in the printed form, after which the question papers are supplied back to the departments in the required quantities. The committee also undertakes the responsibility of sending blank answerscript booklets in the required quantities to the individual departments well ahead of the examination schedule. The invigilation duties on the examination dates are given by the faculty members from the respective departments. The answer scripts are evaluated at the departmental level and the marks retained till the termend examinations, when it has to be sent to the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is prepared by the institution under the active supervision of the IQAC. This is prepared after publication of the affiliating university's (Sambalpur University) academic calendar cum holiday list. The calendar is uploaded in the institutional website and also circulated through the WhatsApp groups of students in various departments. This calendar incorporates various important events and activities planned during the academic year viz. tentative schedule of the various examinations, field visits, different inhouse activities/events like observance of college annual foundation day, annual college week celebration, college general freshmen social and departmental freshmen social functions, student union elections, etc., in addition to the list of various important holidays during the year. However, different miscellaneous events/celebrations, mostly events that are conducted/ held at short notices or within short preparation schedules are excluded from the purview of this academic calendar. Sessional examinations are conducted as per schedule as outlined in the academic calendars. This is not

applicable in the context of termend examinations, as these examination schedules are decided by the university authorities. The academic calendar is printed in the HOD Diary for day to day reference.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mgdcbhukta.com>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	EDUCATION	30	24	80.00
UG	BA	HINDI	35	29	82.86
UG	BA	HISTORY	36	29	80.56
UG	BA	ODIA	41	34	82.93
UG	BA	POL SC	27	20	74.07

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.mgdcbhukta.com>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
ONE DAY NATIONAL SEMINAR IN HINDI	HINDI	10/12/2019
ONE DAY NATIONAL SEMINAR IN ODIA	ODIA	19/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	HINDI	12	5.24
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	5	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
ROAD SAFETY AWARENESS	NSS	4	120
GENDER EQUALITY AWARENESS	YRC	8	126
VAN MAHOTSAV	NSS	4	99
SWACHH BHARAT ABHIYAN	NSS	8	260
BLOOD DONATION CAMP	YRC	10	230
HEALTH CAPM	YRC	8	210
ENVIRONMENT PROTECTION AWARENESS	NSS	7	136

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
SWACCHHA BHARAT	NSS	CLEANLINESS OF VILLAGE POND, ROADS AT KAPASIRA	4	86
AIDS AWARENESS	YRC	AIDS AWARENESS PROGRAM IN NEARBY VILLAGE LIKE BHUKTA, MAHAPALI AND KHAIRPALI	5	85
PLANTATION	NSS	PLANTATION IN COLLEGE CAMPUS, ROAD SIDES FROM COLLEGE TO KANTHIPALI	6	165
BLOOD	YRS	BLOOD	11	108

DONATION CAMP		DONATION CAMP IN COLLEGE CAMPUS		
HEALTH AWARENESS PROGRAMME	YRC	HEALTH AWARENESS TO PEOPLE OF OUR ADOPTED VILLAGES DEKHULIA AND MUNDABAHAL	4	95
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
TEACHING AND SEMINAR TALK	7	COLLEGE FUND	7
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
PROJECT WORK	TEACHING LEARNING PROCESS	PANCHAYAT COLLEGE, AT/ PO-BARGARH	12/12/2019	16/12/2019	18
PROJECT WORK	HINDI KATHA SAHITYA	T. F. COLLEGE, AT/ PO-BARGARH	15/11/2019	17/11/2019	16
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nil	0	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2150000	2130000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Newly Added
Class rooms	Newly Added
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KARGOS	Fully	7.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4936	404810	396	32762	5332	437572
Reference Books	3554	1098302	84	21472	3638	1119774
Journals	179	78500	40	23579	219	102079
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	0	NIL	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	24	1	1	2	2	3	1	0	0
Added	2	1	1	0	0	0	1	0	0
Total	26	2	2	2	2	3	2	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
MGDC IT LAB	http://www.mgdcbhukta.com/media

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
460000	458101	140000	1336325

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The procedures and policies for utilizing various facilities vary in different extents. The classrooms are of two categories, viz. departmental and common. The former types are exclusively meant for holding respective classes of the department, while the latter category is shared by many departments as per the central class routine. These rooms are also used exclusively during the examination time, as decided by the individual examination committees appointed for the different examinations. The policies for using the college library are outlined in detail in the college prospectus as well as the college website. The computers in the different academic departments are used by the academic staff and the students as well for different purposes, the former using those for administrative and academic purpose while the latter for academic usage like preparation of field reports, accessing web resources, elearning resources, practical works, etc. For such usages, there is no formal policy devised. The college canteen is monitored by a Canteen Monitoring Committee, which looks into the qualitative aspects. The canteen functions on a lease basis with private partners. Laboratories in IT Education departments functions under the strict control of the respective departmental heads and the laboratory bearers are responsible for maintaining the laboratory facilities, under instruction from the departmental heads. The Mahatma Gandhi Degree College Publication Annual Magazine "SWAYAMSIDDHA" functions under a designated committee appointed by the Principal. There is a Sports and Games Promotion Committee for maintaining the sports infrastructural facilities like the Basket Ball Court and the Sports Library. The day to day general cleanliness of the classrooms, toilets and campus is made on monthly basis, while the garbage generated inside the campus is daily collected by Panchayat garbage vans. A private electrician looks at the maintenance the electrical works.

<http://www.mgdcbhukta.com>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
SELF DEFENCE	13/11/2019	325	MINISTRY OF YOUTH AND SPORTS AFFAIRS
YOGA	19/12/2019	421	PATANJALI YOG SAMITI
COMPUTER LITERACY PROGRAMME	13/01/2020	436	TECHNOCAD
LANGUAGE COMMUNICATION SKILL	18/01/2020	268	DEPARTMENT OF ENGLISH
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	CAREER COUNSELLING	56	48	27	5
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	0	0	nil	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	162	UG	EDUCATION, HINDI, HISTORY, ODIA POLITICAL SCIENCE	GMU, SU, PANCHAYAT COLLEGE BARGARH, IGNOU BARGARH	MA, BED, BHED, BPED, BLIS, LLB
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	10
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
INDOR GAMES	COLLEGE LEVEL	322
ANNUAL ATHLETIC MEET	COLLEGE LEVEL	298
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nill	Nill	Nill	Nill	Nill	Nill
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The mission of the students' council of the college viz. Mahatma Gandhi Degree College Students' Union is to protect and promote the interests of the student community inside the college campus. The Student's Union plays a key role in conducting the Annual College Week and General Fresher's Day of the college. The publication of the college magazine in time is also the annual priority of SU. Prevention of ragging in the campus, participation in various activities through NSS and Youth Red Cross and offering suggestions to the administrative machinery of the college for improving the amenities of the students through the involvement in different inhouse committees of the college, the SU has become a vital organ of the college. The President of SU is an active member of the IQAC. IQAC has taken arrangement for GB approval to include student members in the inhouse bodies Information and Career Guidance Cell, Academic Committee, Campus beautification Committee, Extension Education Advisory Committee, Library Advisory Committee, Sports and Games Promotion Committee, Students' Discipline Maintenance Committe, NSS Advisory Committee, Health Care Promotion and Maintenance Committee, Students' Grievance Redressal Cell, Canteen Monitoring Committee, Students' Counseling Centre, Anti Ragging Central Committee, Internal Complaints Committee, Project Monitoring Committee, RUSA and Internal Quality Assurance Cell.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni activity has been going on in the college since long. The members play vital role for the development of the College.

5.4.2 – No. of enrolled Alumni:

127

5.4.3 – Alumni contribution during the year (in Rupees) :

78000

5.4.4 – Meetings/activities organized by Alumni Association :

During the current assessment year, meetings were held both by the centralized alumni association (MGDCAA) of the college as well as the departmental units. The MGDCAA held 5 meetings on 14.08.2019, 13.09.2019, 28.09.2019, 16.01.2020 and 22.05.2020. Departmental unit meetings were held in 05 different departments, viz. Education, Hindi, History, Political Science, Odia. Apart from meetings, MGAA is also involved in activities like plantation programs inside the campus.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. IQAC took active initiative to include student members in 18 more in house committees. Career Counselling Cell, Academic Committee, Library Advisory Committee, Sports and Games Promotion Committee, NSS Advisory Committee, Students' Grievance Redressed Cell, Canteen Monitoring Committee, Students' Counselling Centre, Anti Ragging Committee, RUSA and Internal Quality Assurance Cell, PMMMNMTT Advisory Committee, Administrative Committee, Cultural Committee, Youth Red Cross Committee, Sexual Harassment Committee, Self Defence Committee, Purchasing Committee, Research and Innovation Committee, Examination Committee, Construction Committee, Parent-Teacher Committee, Alumni Committee and Admission Committee. The student members are invited accordingly to the committee meetings and hence become stakeholders to the various resolutions taken. 2. The IQAC has taken active initiative to set up a guardians' forum in the college. A guardian feedback was collected by IQAC in a standard format. Subsequently, IQAC organized a meeting of the guardians on 27.09.2019, wherein guardians of all enrolled students were invited through the respective departments. After detailed deliberations, a Mahatma Gandhi Degree College Guardians' Forum (MGDCGF) was formed. This initiative is the first of its kind in the State. The IQAC, vide another resolution taken in the Core Committee meeting held on 27.09.2019 (Resolution No. 2019/07) has obtained Governing Body approval for inclusion of additional stakeholders in the IQAC Core Committee. Accordingly, the IQAC Core Committee has been reconstituted, vide Principal's notice dated 27.12.2019, in which 3 additional stakeholders were incorporated viz. the President (Mahatma Gandhi Degree College Alumni Association), and President (Mahatma Gandhi Degree College Guardians' Forum). The IQAC Core Committee meeting with the MGDCGF held on adopted a number of important resolutions for the qualitative growth of the institution. It was resolved to declare the college campus as No Plastic Zone, framing of functioning guidelines/ Constitution for MGDCGF, widening the membership base and mobilization of the members for carrying out certain activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Development of curriculum is outside the purview of the institution, the

	college being an affiliated college
Teaching and Learning	The Teaching Plan format of the academic staff has been modified from 2019-2020, and the arrangement for the name has been made through notice dated 21.06.2019. Instructions have also been issued to all academic departments to prepare Course Outcomes and Programme Outcomes of the respective syllabi (CBCS) and also to start the practice of shuffling curricula topics amongst the faculty members.
Examination and Evaluation	Examination and evaluation works were completed within the framework of guidelines stipulated by the affiliating university and as per scheduled dates outlined in the academic calendar.
Research and Development	Although the institution has limitations in the development of infrastructure related to research and development, it has given its effort to upgrade the library resources for being used in future by various faculty members who intends to pursue various fields
Library, ICT and Physical Infrastructure / Instrumentation	The College has a fully automated library having 8991 books. It has also 45 numbers of National and International journals. The College has also a IT lab. with internet facilitated computers for enhancing the knowledge of the students.
Human Resource Management	All faculty members have been engaged in different inhouse committee.
Admission of Students	All new admissions and renewals were done in cent percent online mode. This has facilitated in the creation of a digital database that is required for the Student Satisfaction Survey. Admissions were completed during the month of July 2019 and new classes could be started from the 1st week of the month of August.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Salary bills of the permanent staff being sent online to the treasury. No other new initiatives took place during the period. During the new admission process, the financial transactions by the students were made in cent percent cashless mode. Yearly Audit Reports are uploaded in the college portal.

Student Admission and Support	All the data of Admitted students are uploaded in the official website of Department of Higher Education.
Examination	Scanned copies of result sheets of all termend examinations (B.A.) have been uploaded in the new institutional web portal.
Administration	With a view to encourage paperless communication for various inhouse, 3 WhatsApp Groups (for Heads of Academic Departments, for Permanent Faculty Members and for Contractual Faculty Members). Various urgent notices and information has been transmitted via these groups at various times. Institutional Email IDs for various faculty members and administrative heads have been created in the new institutional web portal, for official communication purpose.
Planning and Development	The college has designed a new web portal which is expected to aid in various administrative and academic matters. Various important forms and formats (pdf versions) as well as important official documents are uploaded in the new college portal for the ease of accessibility by various stakeholders.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	DR. BIKASH CHANDRA PRADHAN	INDIAN HISTORY CONGRESS	1987	1987
2020	DR. DAYANIDHI SA	Adhunikkalin Hindi sahitya men Nariasmitak asaval : Dharataliyasach	1785	1785
2020	DR. DAYANIDHI SA	SamkalinYug men Bhakti Ando lankiPrasangikt a	1856	1856
2020	DR. DAYANIDHI SA	Srijanatmaksa hityakaAnuvad : Chunoutiyanaurs amadhan	1985	1985
2020	DR. DAYANIDHI	DakshinKoshal	1758	1758

	SA	: Samajik - Sanskritik Pariprekshya		
2020	DR. DAYANIDHI SA	Vartaman Hindi Sahitya : Vimarshkevidh Ayam	1498	1498
2020	DR. DAYANIDHI SA	SahityaaurVic hardhara	1687	1687
2020	DR. DAYANIDHI SA	Gandhi Darshanaur Hindi Upanyas	1578	1578
2019	DR. DAYANIDHI SA	BadaltePariveshmen Gram Jeevan	1785	1785
2019	DR. DAYANIDHI SA	PravasiSahitya, BhashaaurSamaj	1500	1500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NATIONAL SEMINAR	Nil	27/12/2019	27/12/2019	30	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nil	Nil	0
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• Availability of food in the College canteen at reasonable rates	• Availability of food in the College canteen at reasonable rates	• Availability of food in the College canteen at reasonable rates • Extra

Library facility for economically backward students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

At the end of each financial year the institution undertakes internal audit of the college accounts, which consists of various fund heads. The preparation of the internal audit of 2019-20 entrusted to Mr. Naveen Kumar Lath, a reputed Chartered Accountant, has been completed. After the internal audit report is ready, it will be placed before the Governing Body (GB) meeting.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
View File		

6.4.3 – Total corpus fund generated

9151932.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. A guardian forum of the college was constituted on 27.09.2019 under the name Mahatma Gandhi Degree College Guardians' Forum (MGDCGF). The guardians of the college participated actively in the guardian feedback survey conducted by IQAC and had prescribed significant suggestions for qualitative institutional growth. 2. Several significant resolutions were adopted in the joint IQAC MGDCGF meeting held on 12.12.2019 on qualitative uplift aspects of the institution, which shall be implemented in a phased manner. 3. The guardians actively participated in the Departmental Advisory Committee meetings held at different times in the respective departments.

6.5.3 – Development programmes for support staff (at least three)

1. Provision of departmental pantry rooms in 5 departments continued to function like previous years, where departmental support staff along with faculty members has availed facility of tea and lunch 2. IQAC in collaboration with the TechnoCAD Computer has arranged to conduct a Special Training Program on institutional portal uploading process by departmental admins and usage of the new institutional email IDs 3. Technical Officer (formerly guest faculty member in Political Science Department) and Data Entry Operator, attached with IQAC provided with extra allowances for the extra load of IQAC related works.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Setting up of a Primary Health Centre within the campus 2. Activation of cent percent online student admission and online fees payment modules

3.Designing and implementation of HOD Diaries for all academic heads 4. Designing and launching of upgraded institutional portal 5. Provision of institutional email IDs for all faculty members and administrative heads of the college 6. Creation of WhatsApp Groups for paperless communication amongst faculty members and HODs 7. Arrangement of Student Feedback Analysis through IQAC.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Interaction Program on new revised NAAC system	17/07/2019	17/07/2019	17/07/2019	53
2019	Guardians' Meet	25/08/2019	25/08/2019	25/08/2019	154
2019	One Day National Seminar on Hindi	27/12/2019	27/12/2019	27/12/2019	125
2020	Alumni Meet	16/01/2020	16/01/2020	16/01/2020	268
2020	Computer Literacy Programme	24/02/2020	24/02/2020	24/02/2020	496

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness Programme on PCOS in Adolescent Girls	18/11/2019	18/11/2019	135	105
Samarth Nari Samarh Samaj	16/12/2019	16/12/2019	95	28

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

As a step towards environmental consciousness, the World Environment Day was observed by the institution. The College celebrated the day with a popular talk on 'Importance of Environment in life', delivered by Forester, Department of Forest, District - Bargarh, Govt. of Odisha on dt.08.07.2019. It was followed by the initiation of a plantation drive in the college campus with a number of indigenous plants saplings donated by the guest himself.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	1
Physical facilities	Yes	1
Ramp/Rails	Yes	5
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	15/10/2019	1	ACTIVE CITIZENSHIP PROGRAMME	AWARENESS OF CITIZENS	352

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HANDBOOK OF PROFESSIONAL CONDUCT AND GUIDELINES	22/08/2019	Code of Professional Ethics Conduct, along with Functioning Guidelines for various stakeholders of the institution like Governing Body, Principal, Librarian, Teaching Staff, NonTeaching Staff and Inhouse Wings was circulated amongst all stakeholders on 22.08.2019 in the IQAC WhatsApp Groups, apart from being uploaded in the institutional website.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
INTERNATIONAL NON-VIOLENCE DAY	02/10/2019	02/10/2019	398

FLAG DAY	25/11/2019	25/11/2019	352
INTERNATIONAL YOGA DAY	21/06/2019	21/06/2019	395
INTERNATIONAL ENVIRONMENT DAY	05/06/2019	05/06/2019	65
INTERNATIONAL WOMENS DAY	08/03/2020	08/03/2020	375
INTERNATIONAL AIDS DAY	01/12/2019	01/12/2019	265
NATIONAL YOUTH DAY	12/01/2020	12/01/2020	365
WORLD HINDI DAY	10/01/2020	10/01/2020	345
INTERNATIONAL MOTHER TONGUE MOTHER LANGUAGE DAY	21/02/2020	21/02/2020	357
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. ECHO (Environment Conservation Heroes) workshops organized by the NSS Unit of College on 02.10.2019 and on 03.10.2019. 2. Cleanliness drive under Swatch Bharat Abhiyan by NSS Unit of College on 10.10.2019. 3. Celebration of World Environmental Day by College on 05.06.2019. 4. Adoption of resolution in the IQAC Core Committee meeting for making the college campus plasticfree 5. Proper disposal of garbage (garbage from canteen taken away) on a daily basis 6. Number of plantation programmes in the college campus 7. Filling up of lowlying areas in one part of the campus and conversion into a playground 8. Provision of dustbins at various vantage points of the campus 9. Water harvesting management system is practised in our college campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the practice: Mentor Mentees practise. Objective of the practise: To make the students more acquainted, free and frank with the faculty. It helps the faculty to understand every problem of the students become easy to council them for their improvement. The context: Mentor Mentees format is prepared by the College where all the data and information regarding the students are to be noted down. All the faculty members are mentor and the students are mentees. All the students are equally divided by numbers of faculty and each faculty is the mentor of a group of students (mentees). The practice: Mentor Mentees forms are distributed among all the students to fill-up all the required data and information, and then they return the same to their respective mentor. Mentor collects other information regarding any problem, development, result and other activities of the mentees under him. Mentor tries to resolve the problem of mentees and take care of the improvement of the mentees in each and every aspect. Evidence of success: Shyness nature of students has reduced and they are becoming more free and frank with their mentor. Students are becoming more enthusiastic to participate in different co-curricular and extracurricular activities. It is expected that the dropout rate will reduce. Problems Encountered and Resources Required: To carry out the mentor mentees activities perfectly time factor is a major problem. To check the dropout rate the sometime the mentor has to visit the residence of concerned mentees to interact with their parent and council them. 2. Title of the practice: Felicitation of the students. Objective of the practice: To develop the competitive mentality

among the students. The context: Every year from all the departments highest marks securing students are enlisted and for overall best performer student is selected as "Best student of the year" for felicitation. The practice: HOD of all departments are advised to give the list of highest securing marks of the students. PET provides the list of best performer list of the annual sports and College staff council select a student as "Best student of the year". For the best student of the year following parameters are considered: activities in academic, sports games, leadership quality, cultural activity etc. Those enlisted students are felicitated in the annual function of the College with some attractive prizes. Evidence of Success :-After implementing felicitation programme ,competitive mentality grow among the students , as a result of it pass percentage has increased,students are selected to represent for university in different games and sports . Problems Encountered and Resources Required: Lack of funds is the major huddle, besides that scrutiny of the perfect student for best student of the year.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.mgdcbhukta.com>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision: • The College has a noble vision to bring educationally and economically backward, tribal and rural students in to the main stream of higher education of global standard. • The College inculcates confidence of competence and excellence among students through comprehensive higher education. • To provided the students an all rounder personality. • The Vision of the college is to turn the students into enlightened citizen who realize their self and eager to contribute their bit in Nation building. Mission: • Through updated practice of teaching learning process adopted by the College, upgrades the qualities of the students to face the modern challenges for better employability. • Development of skilled human resource to contemporary challenges • Facilitating young adult learners with opportunity to hone their ethics and leadership qualities. • Sensitizing learners towards inclusive social concerns, human rights, gender and environmental issues. • To undergo self analysis and self discovery leading to elimination of bottlenecks in the context of a holistic framework. • In context of the above mission statement of the institution, it was decided to involve more stakeholders in the institutional policy and decision making process. • Involvement of more stakeholders is thought to have enhanced and effective bearing upon identification of institutional bottlenecks and removal of those is phased manner, through active participation and involvement of all concerned. • The IQAC Core Committee, through appropriate resolutions, has initiated to involve the Principal of the college as well as the Faculty members and Alumni as members in the IQAC Core Committee, which deliberate periodically upon different core issues of the institution. In this regard, initiative was taken to constitute the Mahatma Gandhi Degree College Guardians' Forum (MGDCGF), the President of which was nominated as a member of the IQAC Core Committee. The views and suggestions elicited through a guardian feedback have highlighted certain institutional bottlenecks which are being attempted to be sorted out in phased manner. • The student feedback conducted during the month of October 2018, has sought to obtain feedback on various institutional qualitative aspects viz. teachers, departmental infrastructure, curriculum, campus infrastructure, office and library. Objective: • Providing quality higher education to all the students irrespective of social and economical status, caste and creed, region and religion, race and gender to stand on their own

feet in the society. • Making personality development and self-realization of the students by extracurricular and extension activities. • Counseling on gender and social equality, brotherhood, justice and national integration to all students. • Encouraging to undertake research activities on social, economical and educational problems to build up healthy society/nation. • Collectively conducting various social programs to create awareness among the local people.

Provide the weblink of the institution

<http://www.mgdcbhukta.com>

8.Future Plans of Actions for Next Academic Year

The future plans of action for the upcoming academic year (2020-21) are enumerated bellow. 1. Ensuring a PLASTICFREE campus/ TOBACCOFREE campus through stakeholder (MGDCAA/MGDCRTF/ MGDCGF/MGDCTU) mobilization 2. Strengthening the alumni database at departmental levels 3. Publication of the Code of Conduct Handbook (print version and website upload) 4. Mechanism to introduce tri-monthly review meeting with all in-house Committee 5. Holding of an Annual Prize Day event 6. Make the college campus TOBACCOFREE and PLASTICFREE 7. Make the college canteen JUNK FOODFREE 8. Usage of e-resources in all academic departments 9. Online feedback mechanism for all stakeholders 10. Online student and teacher attendance mechanism 11. To opening of BCA (Bachelor in Computer Application) for the betterment of the Local students. 12. Organise National Seminar in different departments. 13. To start Solar System in college campus.